



Minutes - Regular Meeting

March 2024 – 5:00 pm

President's Boardroom
100 College Drive
North Bay ON P1B8K9

Meeting Attendance

Present

Jacob Baisley – Chair, Faculty
Michael Brown – Administration
Melissa Whalen – Administration
Jessica Crook – Student
Sarah Moore – Administration
Alex Mathew – Student
Ginette Gagnon – Support Staff
Julia Tignanelli – Faculty
Aamil Mohammed Ferhath – Support Staff

Regrets

Zach Lebel – Student
Aamir Taiyeb – Administration
Gavin Park – Vice Chair, Faculty

1.0 Call to Order – at 5:05 pm by Jacob

2.0 Approval of the Agenda

- Ginette/Mike

MOTION CARRIED

3.0 Approval of the Previous Minutes

Approved

- Mike/Sarah

MOTION CARRIED

4.0 Update on Previous Action Items

- Moved forward to the next meeting - Gavin to provide the survey to Jacob and then the rest of the committee. Once approved we will circulate to relevant departments (Sustainability, Information Technology Services (ITS), and Academic Centre of Excellence) for review to ensure no overlap in feedback gathering. - **GAVIN ACTION ITEM**
- Moved forward to the next meeting - More to come on the Lockdown procedure practice, more details will be provided closer to the date – There were questions about the button that deactivates anyone from coming in, could this be pressed during lockdown practice? Gavin will bring this forward at the next Health and Safety Meeting **GAVIN ACTION ITEM**
- Jacob has reached out to provide feedback about CAN100, to include more detailed safety information within the module (i.e. sounds of the alarms). Jacob will provide an update if/when available
- Jacob has invited George Burton and/or Ahmed Obaide to join the next meeting as a wrap-up/review and potential new CSC executive members to join
- Looking into having some resources printed to better promote the committee – holding on a response, concerns brought forward about creating clutter in common areas **JACOB ACTION ITEM**

5.0 Succession Planning

- Reminder that Jacob and Gavin are entering their final term this semester for Chair and Vice-Chair, and we will need to elect a new Chair and Vice-Chair within the coming months and would like to put a call out to all existing or new members
- Discussion around promoting the College Council, recommendation for a push in September with new students, faculty, and staff
- The Council discussed the idea of rotating campuses for in-person meetings to better promote the Council and gain more participation across campuses
- Additional discussion around where else we can promote participation or gain feedback. The Open house was not as effective as we hoped, recommendation of the Knowledge Café and desk areas.

6.0 Report on Standing List of Issues

6.1 CSC Activity Report (Student Representative)

- The CSC [virtual ice bath workshop](#) has been moved to April 4, 2024 – anyone interested is encouraged to join. There is the upcoming Holi celebration on March 25,

2024, which will be held outside. There continue to be dance sessions at The Village. Panthers Athletics – March 20, 2024, in the gym. Wellness Walks at College Drive continues on Thursdays.

- Elections are on March 18, 2024, for the CSC President– Open the entire day, posters of candidates can be found on the CSC website and the main entrance screens. Voting will take place on the iLearn platform.

6.2 Health & Safety Update

- Concern brought forward about students in common areas (i.e. the cafeteria) with personal protective equipment (lab coats and gloves)

6.3 Sustainability/Technology/Strategic Direction

- CSC supporting student inquiry about the creation of vegetable gardens and other local planting
- Discussion about potential technology we could bring in to add more value to student learning (i.e. - data gathering device, data gathering hub, etc.)
- Discussion around staff garbage and recycling. To the committee's knowledge, the blue bins in offices are not being recycled, how do we encourage individuals to recycle at the larger recycling areas?

6.4 How to Better Support International Students

- Concerns have been brought forward about changes to academic break periods which have negatively affected students. Jacob to inquire about this and will bring it forward to see if a recommendation can be made by Council (if appropriate) - **JACOB ACTION ITEM**
- Discussion around international student health insurance and their ability to access insurance information before the 10-day count is complete, which is when they are currently receiving their policy information. CSC recommended an information session for international health insurance during orientation. Discussion around when the list is being submitted to GuardMe Jacob to investigate and bring information back– **JACOB ACTION ITEM**

7.0 New Business

- Update Section of the Website – Going forward will have the next meeting and details of the location – Forms link – leave your information - **MELISSA ACTION ITEM**

8.0 Adjournment at 6:23 pm by Jacob

Next Meeting: Wednesday, April 10, 2024 – 5:00 p.m.